

**STAFFORD COUNTY SCHOOL BOARD**  
**Agenda Consideration**

**TOPIC:** Furniture & Equipment Purchases:  
Margaret Brent Elementary School

**ITEM NO.:** 8G

**PREPARED BY:** Andre A. Nougaret  
Assistant Superintendent  
for Support Services  
Brent A. Thomas  
Senior Project Manager

**MEETING:** March 9, 2004  
**ACTION DATE:** March 9, 2004

---

**ACTION REQUESTED BY THE SUPERINTENDENT:** Approve purchases in the amount of \$291,146.07 from the vendors listed below for furniture and equipment required upon completion of construction of Margaret Brent Elementary School.

---

**KEY POINTS:**

1. The vendors listed below were awarded one-year contracts (with option for renewal up to a total of three years) to supply furniture and equipment on an as-needed basis per the terms and conditions of Furniture and Equipment Bid #628012 and Supplemental Furniture Bid #1240211. The individual purchase totals are:

|                            |                |
|----------------------------|----------------|
| Delta Graphic, Inc.        | - \$ 25,795.50 |
| Mega Office Furniture      | - \$ 16,948.51 |
| Network Business Interiors | - \$ 792.92    |
| School Specialty           | - \$ 6,963.82  |
| J. H. Pence Company        | - \$ 830.00    |
| School Specialty           | - \$ 39,068.36 |
| Supplies Express           | - \$ 19,070.27 |
| Virco, Inc.                | - \$151,627.56 |
| Virginia School Equipment  | - \$ 20,418.95 |
| Wenger, Inc.               | - \$ 13,826.00 |
| Wood Unlimited, Inc.       | - \$ 2,768.00  |
| Grand Total:               | \$291,146.07   |

2. The attached lists identify standard classroom and office furniture. In order to receive timely delivery of these items, orders should be initiated.

**SCHOOL BOARD GOAL:** Goal No. 5 - Provide Facilities that Promote Student Learning  
and Community Support

**FUNDING SOURCE:** Construction Funds/EL04

**AUTHORIZATION REFERENCE:** School Board Policy 4-28  
Bid #628012 and Bid #1240211

**FURNITURE & EQUIPMENT PURCHASES  
MARGARET BRENT ELEMENTARY SCHOOL**

---

Approved Prices from Bid #628012 & #1240211

**DELTA GRAPHIC, INC.**

| <u>ITEM NO.</u>            | <u>QUANTITY</u> | <u>DESCRIPTION</u>                                      | <u>UNIT PRICE</u> | <u>TOTAL COST</u>  |
|----------------------------|-----------------|---|-------------------|--------------------|
| 16.                        | 78              | Bretford #3517-GM Computer<br>Table w/CFPS, UCSKD-MP-GM | \$257.25          | \$20,065.50        |
| 33.                        | 50              | Bretford MP-26E4 Utility Cart                           | \$114.60          | \$5,730.00         |
| Delta Graphic, Inc. Total: |                 |   |                   | <u>\$25,795.50</u> |

**MEGA OFFICE FURNITURE**

|                              |    |                                   |          |                    |
|------------------------------|----|-----------------------------------|----------|--------------------|
| 1S.                          | 67 | HON #84962 Teacher Desk           | \$250.33 | \$16,772.11        |
| 2S.                          | 2  | HON #512P Two-Drawer File Cabinet | \$88.20  | \$176.40           |
| Mega Office Furniture Total: |    |                                   |          | <u>\$16,948.51</u> |

**NETWORK BUSINESS INTERIORS**

|      |   |  |          |                 |
|------|---|--|----------|-----------------|
| 103. | 4 | Indiana Desk #46-2410FD Keyboard<br>Drawer | \$198.23 | <u>\$792.92</u> |
|------|---|--|----------|-----------------|

**J. H. PENCE COMPANY**

|     |   |                           |          |                 |
|-----|---|---------------------------|----------|-----------------|
| 39. | 2 | Blackburn #313 Clinic Cot | \$415.00 | <u>\$830.00</u> |
|-----|---|---------------------------|----------|-----------------|

**FURNITURE & EQUIPMENT PURCHASES  
MARGARET BRENT ELEMENTARY SCHOOL**

Approved Prices from Bid #628012 & #1240211

**SCHOOL SPECIALTY**

|     |    |  |            |            |
|-----|----|--|------------|------------|
| 10. | 18 | Fleetwood Mobile Tote Tray Cabinet #15.4100.111.090 w/9 tote trays     | \$493.93   | \$8,890.74 |
| 20. | 49 | Bretford #2070-M Projection Screen, 70" x 70"                          | \$66.84    | \$3,275.16 |
| 23. | 1  | Claridge #70-1 Portable Marker Board                                   | \$583.20   | \$583.20   |
| 31. | 2  | Magnuson PC4N Office Coat Rack   | \$73.64    | \$147.28   |
| 32. | 77 | Magnuson D34K Student Coat Rack  | \$118.96   | \$9,159.92 |
| 43. | 1  | Biofit #12F4ADA Cafeteria Table  | \$956.73   | \$956.73   |
| 49. | 2  | Premier 048903 Paper Cutter, 24" sq.                                   | \$128.86   | \$257.72   |
| 50. | 2  | Premier 048906 Paper Cutter, 30" sq.                                   | \$265.68   | \$531.36   |
| 51. | 1  | Sax #334-1773 Art Cart (SS #458105)                                    | \$205.63   | \$205.63   |
| 52. | 1  | Sax #334-6228 Art Service Cart (SS #034256)                            | \$143.35   | \$143.35   |
| 53. | 1  | Sax #348-0241 Art Paper Drying Rack w/50 shelves (SS #245310)          | \$1,180.80 | \$1,180.80 |
| 55. | 1  | Amaco #9200 Ceramics Drying Cabinet                                    | \$1,035.54 | \$1,035.54 |
| 56. | 1  | Amaco #9100 Ceramics Damp Work Cabinet                                 | \$1,314.06 | \$1,314.06 |
| 57. | 2  | Sax #633-0559 Wet Clay Container w/#663-0567 dolly (SS #458153/458150) | \$70.37    | \$140.74   |
| 59. | 1  | Justrite #25600 (SS 571889) Flammable Liquid Storage Cabinet           | \$617.54   | \$617.54   |
| 18. | 49 | Royal #4551 ADJ CH Teacher Stool w/back                                | \$106.13   | \$5,200.37 |
| 37. | 49 | Smith System #00460 Teacher Podium                                     | \$110.78   | \$5,428.22 |

School Specialty Total:

\$39,068.36

**FURNITURE & EQUIPMENT PURCHASES  
MARGARET BRENT ELEMENTARY SCHOOL**

---

Approved Prices from Bid #628012 & #1240211

**SUPPLIES EXPRESS**

|      |   |  |            |            |
|------|---|--|------------|------------|
| 97.  | 1 | HON #7705 Library Task Stool   | \$162.77   | \$162.77   |
| 99.  | 1 | Indiana Desk #46-3672CH Principal's Desk                               | \$1,638.00 | \$1,638.00 |
| 100. | 1 | Indiana Desk #46-3672LP Principal's Desk w/#46-2445RF executive return | \$1,897.00 | \$1,897.00 |
| 101. | 1 | Indiana Desk #46-2072-SC Principal's Storage Credenza                  | \$1,163.00 | \$1,163.00 |
| 102. | 1 | Indiana Desk #46-2072KC Principal's Kneespace Credenza                 | \$1,035.73 | \$1,035.73 |
| 106. | 5 | Indiana Desk #46-3470BC Bookcase                                       | \$698.88   | \$3,494.40 |
| 107. | 4 | Indiana Desk #29-2030L2 2-Drawer Lateral File Cabinet                  | \$431.76   | \$1,727.04 |
| 108. | 2 | Indiana Desk #46-1572HU Credenza Door Hutch                            | \$1,221.03 | \$2,442.06 |
| 109. | 3 | Indiana Desk Staff Desk w/return                                       | \$1,259.51 | \$3,778.53 |
| 116. | 2 | HON #584 4-Drawer Lateral File Cabinet w/locks                         | \$303.59   | \$607.18   |
| 128. | 2 | HON #2601 Executive Chair  | \$383.28   | \$766.56   |
| 6S.  | 2 | HON #C187236 Metal Storage Cabinet                                     | \$179.00   | \$358.00   |

Supplies Express Total:

---

**\$19,070.27**



**FURNITURE & EQUIPMENT PURCHASES  
MARGARET BRENT ELEMENTARY SCHOOL**

---

Approved Prices from Bid #628012 & #1240211

**VIRCO MFG. CORPORATION**

|     |     |  |          |             |
|-----|-----|--|----------|-------------|
| 1.  | 884 | Virco 785MBBSGL Adjustable Open-Front Student Desk w/chrome legs                 | \$28.37  | \$25,079.08 |
| 3.  | 210 | Virco 9014SGL Stack Chair w/chromed frame, 14" height                            | \$13.03  | \$2,736.30  |
| 3.  | 751 | Virco 9016SGL Stack Chair w/chromed frame, 16" height                            | \$14.23  | \$10,686.73 |
| 3.  | 629 | Virco 9018SGL Stack Chair w/chromed frame, 18" height                            | \$14.91  | \$9,378.39  |
| 4.  | 200 | Virco 9018PSGL Stack Chair with upholstered seat & back pads                     | \$30.99  | \$6,198.00  |
| 5.  | 132 | Virco 9050P Teacher Chair w/swivel casters and upholstered seat & back           | \$34.67  | \$4,576.44  |
| 7.  | 48  | Virco 2606 Mobile Teacher Wardrobe   | \$755.38 | \$36,258.24 |
| 9.  | 48  | Virco 2325 Mobile Paper Storage Cabinet  | \$440.20 | \$21,129.60 |
| 11. | 6   | Virco 2601-33TT Mobile Tote Tray Cabinet, 48"w x 72"h x 22"d                     | \$893.01 | \$5,358.06  |
| 12. | 49  | Virco 48KID72, 48" Kidney Table  | \$88.78  | \$4,350.22  |
| 13. | 45  | Virco 4848R, 48" Round Table   | \$67.24  | \$3,025.80  |
| 15. | 90  | Virco 483072 Rectangular Table   | \$68.29  | \$6,146.10  |
| 44. | 20  | Virco XMBT172912AE Cafeteria Table w/bench seats and Sure Edge on tops & benches | \$835.23 | \$16,704.60 |

Virco Mfg. Corporation Total:

\$151,627.56

**FURNITURE & EQUIPMENT PURCHASES  
MARGARET BRENT ELEMENTARY SCHOOL**

---

Approved Prices from Bid #628012 & #1240211

**VIRGINIA SCHOOL EQUIPMENT COMPANY**

|                                  |     |  |            |                    |
|----------------------------------|-----|--|------------|--------------------|
| 3S.                              | 137 | Global 25-401 Four-Drawer File Cabinet           | \$122.70   | \$16,809.90        |
| 5S.                              | 1   | Claridge #321M Deluxe Speaker<br>Lectern         | \$1,762.95 | \$1,762.95         |
| 11S.                             | 1   | Bretford #75022M Auditorium<br>Projection Screen | \$816.60   | \$816.60           |
| 68.                              | 2   | Bulman R995 8-Roll Paper Storage<br>Rack         | \$514.75   | \$1,029.50         |
| Virginia School Equipment Total: |     |  |            | <u>\$20,418.95</u> |

**WENGER, INC.**

|                     |   |   |            |                    |
|---------------------|---|---|------------|--------------------|
| 75.                 | 1 | Wenger 1252410 Music Lab Wkstation                                  | \$1,068.00 | \$1,068.00         |
| 77.                 | 1 | Wenger 026A001 Portable Teacher<br>Workstation                      | \$645.00   | \$645.00           |
| 78.                 | 1 | Wenger 167C001 Mobile ORFF<br>Instrument Platform                   | \$792.00   | \$792.00           |
| 79.                 | 1 | Wenger 165F001 Stereo Cabinet                                       | \$841.00   | \$841.00           |
| 80.                 | 1 | Wenger 146H501 Choral Folio Storage<br>Cabinet w/doors, 100 shelves | \$972.00   | \$972.00           |
| 83.                 | 4 | Wenger "Flip Form" Mobile Classroom<br>Riser                        | \$670.00   | \$2,680.00         |
| 85.                 | 6 | Wenger 098B003 Portable Stage Riser                                 | \$1,138.00 | \$6,828.00         |
| Wenger, Inc. Total: |   |   |            | <u>\$13,826.00</u> |

**WOOD UNLIMITED, INC.**

|     |   |  |          |            |
|-----|---|--|----------|------------|
| 45. | 1 | Wood Unlimited #AT-6042-3 Art Table<br>30" height  | \$346.00 | \$346.00   |
| 46. | 7 | Wood Unlimited #AT-6042-26 Art Table<br>26" height | \$346.00 | \$2,422.00 |

|                             |                   |
|-----------------------------|-------------------|
| Wood Unlimited, Inc. Total: | <u>\$2,768.00</u> |
|-----------------------------|-------------------|

|                     |                     |
|---------------------|---------------------|
| <b>GRAND TOTAL:</b> | <b>\$291,146.07</b> |
|---------------------|---------------------|